

Kodi i dokumentit	Data e publikimit	Nr. i përditësimit	Data e përditësimit	Faqe/Total
BU-FRM-006-002-AL	01.10.2012	-	-	1 / 1

Date, beginning and end of the meeting:	14.05.2015, 16.00-17.00
No. of the meeting:	2015/03
Place of the meeting:	Senate Room
Topic of the meeting:	Meeting No. 2015/03

1. Attendance:
Prof. Dr. Briseida Mema, Dr. Isa Erbas, Ramadan Çipuri, Emirjon Senja, Nertil Bërdufi, Saimir Mikli, Donald Cjapi, Arlinda Belkuyu, Laurela Muca.
Apologies: Prof. Dr. Dhurata Shehri, Dr. Edlira Mali, Kelmend Nezha, Arti Omeri, Dr. Tidita Abdurrahmani, Prof. As. Dr. Rahim Ombashi
2. Agenda:
<ol style="list-style-type: none"> 1. Guideline on the preparation of the thesis for the students of the first cycle 2. Regulation of curricula development 3. Guideline on professional practice 4. Student satisfaction survey feedback
3. Discussions:
<p>1. Thesis Guidelines</p> <p>Quality Assurance Commission approved the guideline on the preparation of the thesis for the students of the first cycle.</p>
<p>2. Regulation of curricula development</p> <p>On the last meeting on 21.03.2015, QAC decided to set up a working group composed of Dr. Brikena Smajli, Z. Gentjan Skara and Dr. Tidita Abdurrahmani to review of the guideline on the process of curricula development. Taking into consideration the fact that the time at disposal has been sufficient, QAC decided to request the presentation of the revised document for approval to the QAC by 29.05.2015.</p>
<p>3. Guideline on professional practice</p> <p>QAC observes that the Guideline on professional practice has been presented to the QAC in the meeting of December 2014, where QAC decided to return it for further amendments. Taking into consideration that the revised document was sent to the QAC, it was decided to review the revised guidelines in the next meeting.</p>
<p>4. Student satisfaction survey feedback</p> <p>QAC analyzed the results of the students satisfaction survey and decided to address the following issues:</p> <ul style="list-style-type: none"> • Revision of the process of the cafeteria according to the students complain about high prices • Review of the library titles addressing the concerns that there are not sufficient resources • Review of the activities of the students' clubs, based on the students concerns that there are not sufficient social activities <p>QAC will analyze the concerns of the administration regarding the fact that the topics of the training seminars organized for the administration should be better selected reflecting the needs of the administration and review their quality.</p>

Njësia përpiluese	Njësia kontrolluese	Njësia miratuese
Zyra e protokollit dhe korrespondencës	Komisioni i ruajtjes së cilësisë së brendshme	Rektorati